

**BOUGHTON PARISH COUNCIL**  
**MINUTES OF MEETING**

<b><u>Date:</u></b>	<b>Monday 11<sup>th</sup> July 2011</b>	<b><u>Time:</u></b>	<b>7.30pm</b>
<b><u>Venue:</u></b>	<b>Boughton Village Hall</b>	<b><u>Clerk:</u></b>	<b>Gordon Poole</b>

Minute    Agenda Item/Outcome

**626    Record Attendance, Apologies, Absence**

**Council:**            **Attendance:**  
Cllr Mr J Clarke (**Chairman**)    Cllr Mrs J Shephard  
Cllr Mr R Greener                    Cllr Mr J Parker

**Apologies for absence:**  
Cllr Mr R Wilson                    Cllr Mrs A Davison            Cllr Mr S Potter  
Cllr Mrs G Kingston                Cllr Mr K Greatorex

**Absence:**  
None

**Invitees:**            **Attendance:**  
DCllr Mr J Shephard

**Absence:**  
None

**Public:**                None

**627    Hold a Public Session for 15 minutes:**

There were no public in attendance.

**628    Record any Declarations of Interest on subjects included on this agenda:**

There were no interests declared.

**629    Agree minutes of last meeting held on 13/06/2011:**

After accepting a correction of minute 623 (to read: Mr Graham Fogden of 21 Church Street instead of Mr Ray Fogdon of 20 Church Street) it was resolved to agree the minutes and for the Chairman to sign them.

**630    Report on any matters arising on minutes of last meeting, not covered by items on this agenda:**

There was nothing to report

**631    Receive a report from District Councillor (Mr John Shephard)**

There was nothing to report. Response to questions under any agenda items will be provided if required.

**632    Receive a report from County Councillor (Mrs Judy Shephard)**

Cllr Shephard reported that:

1. The County Council was very quiet on matters at the moment.
  2. A TOM (Target Operating Model) is being pursued to make the Council more efficient on its services.
  3. She had been appointed in the challenging role of Health & Social Care Committee Chairman
  4. She was working with Jim Whiting and Boughton Rise residents with regard to yellow lining on roads
  5. There was no mention of the Buckton Fields development on the agenda of the next Cabinet Meeting
- The Chairman thanked Cllr Shephard for her report.

**633    Review list of correspondence/items received/sent since last meeting (Plus any late receipts/sents):**

There were no matters highlighted other than those related to matters included on the agenda.

It was resolved to accept the list and for the Chairman to sign it.

## **PLANNING:**

### **634 Determine responses to the following new planning applications (Plus any late receipts):**

Responses to the following planning applications were resolved:

**1. DA/2011/0435 Single storey side extension at 'Home Close', Moulton Lane**

NO OBJECTIONS

**2. DA/2011/0472 A removal and some work to trees at Boughton Village Hall, Butchers Lane**

SUPPORT

**3. DA/2011/0475 First floor rear extension at 2 Devonshire Close**

SUPPORT

### **635 Note/comment on recent planning application decisions received (plus any late receipts):**

There were no reported receipts of planning application decisions since last meeting.

### **636 Review any matters on any applications previously decided upon (if any):**

**1. 10/00078/WAS Variation of condition 2 re K-Lime processing at Boughton Quarry**

The Chairman commented that there was nothing additional to report on since the last meeting but concerns were still being expressed about dust from the stored material, its height may be above the permitted 3 meters (due to it being visible from the road) and clumps of mud/staining on the Brampton Lane. It was suggested that a 'hazardous site' notice at the entrance be considered but concerns over this were expressed. In respect of all the issues that had been raised since commencement of the hazardous K-Lime operation, it was agreed that an early meeting with the Waste Planning Authority was necessary; Cllr Judy Shephard agreed to arrange such a meeting with Roy Bolton. In addition, thoughts are being prepared in readiness for the next Local Liaison Group Meeting on 19/09/2011.

### **637 Review any matters related to Planning Policies:**

**1. WNJPU – West Northants Joint Core Strategy (Pre-submission)**

The Chairman commented that he planned to attend, and possibly speak, at the next meeting of the West Northants Joint Strategic Planning Committee on 25/07/2011, the agenda for which is expected to be on the JPU website tomorrow. Of interest will be the current position with the new JCS document and the comments on it by new committee members; particularly re the North of Whitehills SUE, NW Bypass, etc.

### **638 Review any matters related to planning applications in preparation or awaiting decisions:**

**1. DA/2007/1400 Outline for 1050 Dwellings, etc. at Buckton Fields**

The Chairman reported that he had attended and spoke at the NBC Planning Committee Meeting on 21/06/2011 at which a response to DDC on the Buckton Fields planning application was agreed. The result was 'objection in principal' with a list of reasons; in summary, it was felt that the area of Kingsthorpe would be significantly affected by a number of factors emanating out of the substantial development.

As mentioned at Council's last meeting, DDC's Planning Committee is currently scheduled to decide on the Outline Planning Application on 20/07/2011. Cllr John Shephard commented that he had had no indication of any change and expected the agenda and Case Officer's report to be published on Wednesday; he plans to attend and speak at the meeting.

Cllr Judy Shephard is in liaison with Chris Heaton-Harris MP with regard to clarifying his position on the matter with hope that he will submit a further objection response to the application. The Chairman has been booked to attend and speak at the decision meeting and eagerly awaits receipt of the Case Officer's Report to help him in preparation; also in liaison with Councillors and Residents. Particular focus is being given to the justification, surrounding infrastructures and sustainability of the development.

## **FINANCE:**

### **639 Approve Financial Statement/Bank Reconciliation as at 30/06/2011:**

It was resolved to approve the Financial Statement and for the Chairman to sign it.

### **640 Approve payments shown on Financial Statement and sign cheques (including late invoices):**

It was resolved to add 2 late invoice receipts as follows:

\* E-ON (Electricity extra) - Voucher P393 - Cheque 1284 - Amount £4.28

\* PLS (Lighting upgrade service) - P394 - Cheque 1285 - Amount £224.00

It was further resolved to approve the listed and 2 additional proposed payments totalling £2,191.00 from the precept account; also £1,323.56 from the Playground Phase 2 grant funded reserve account. Cllrs Shephard and Parker signed the cheques and initialled invoices/cheque stubs accordingly.

**641 Receive External Audit report for 2010/11 from BDO:**

It was resolved to approve and accept the Annual Return, Conclusion of Audit Notice and an Issues Arising Report. The issue arising (Clerk Employment Status) is to be resolved on following a request for a meeting with the Internal Auditor on the subject, and some other matters contained in his report.

**642 Progress matters raised in the Internal Audit report for 2010/11 from NCALC:**

There was nothing to report due to a requested meeting with the Internal Auditor not yet acknowledged.

**643 Report on progress and financial position with regard to the new Venes playground project:**

Phase 1: The Clerk reported that the £2,149.92 balance on account was being spent on a new children's play-house (£2,100.00 ex VAT) to replace the two that were returned 'unfit for purpose' for a refund; this will conclude all payments related to the Playbuilder grant of £49,300.00.

Phase 2: The Clerk reported that phase 2 of the project was almost complete and tabled a cash flow statement showing the estimated final transaction amounts; these will conclude all payments related to the Community Spaces grant of £48,320.00.

**HIGHWAYS (Including Lighting, Public Footpaths and Transport):**

**644 Review/Progress any traffic calming / parking matters:**

The Chairman requested the Clerk to report to Street Doctor a 30mph sign on Moulton Lane that was becoming overgrown. There were no other matters arising that had not been reported to the Doctor.

**645 Progress footway lighting upgrade plan and budget; particularly an order for works in 2011/12:**

Cllr Parker outlined the latest and requested report from PLS which proposed a replacement and budgeted plan (copy provided to all Councillors) over a 4-year period. The report was very well received and provided a base for more detailed plans and budgeting to be reflected in Precepts over the next 4 years. Overall, the current estimate of upgrading was £21,000 approx with an estimate of £4,198 to replace 7 lights in the current year and £5,658.00, £5,455.00, £5,399.00 respectively, in subsequent years. As proposed by Cllr Parker and resolved on at the last meeting, the Clerk confirmed he was now about to start the process of obtaining quotes from several suppliers for the planned works in 2011/12.

**ENVIRONMENT (Including NCC and M&K Green-works):**

**646 Review/Progress any maintenance / works matters:**

Cllr Shephard reported that the chain link fencing around the Green down Butchers Lane was in need of some repair. It was resolved for the Clerk to pursue this. There were no other matters arising.

**OTHER MATTERS:**

**647 Review and progress any consultation requests and agree the latest status report:**

The provided list of consultations was reviewed with no responses being proposed; Clerk to record.

**648 Progress/Receive reports on attendances since last BPC meeting:**

16/06/2011 Parish & Town Councils Meeting - Cllr Clarke

Cllr Clarke referred to the 2 questions that had he had requested be included on the agenda; in summary the outcomes were as follows:

1. Encryption of the electoral register:

Acknowledgement was given to the fact that prior warning of the new arrangements had not been given. Reason was given for encryption with comment that most parishes had accepted the '64 character password' change without problem; Boughton is one of 4 or 5 parishes with a problem that needed to be solved by DDC's IT Dept. As a default, it was agreed that updates could be provided in paper format.

2. Inclusion of Parish websites in the annual DDC Year Book:

Parishes are to be asked for their website addresses when update request notices are sent out to all parishes.

Reference was also made to a question on 'Closed Churchyards'; this is a subject that is being planned by the Parochial Church Council in Boughton. Cllr John Shephard briefly outlined the procedure of passing responsibility for maintenance from the PCC to District and Parish Councils. The subject will be addressed in more detail when Council receives more information (or a notice) from the Church Authority.

The meeting also addressed a proposal that the meeting should be held only once in a year. There was overwhelming support for it to remain on a 6-monthly cycle.

Minutes of the Parish & Town Councils Meeting will be placed in the Parish Councillor's circulation file.

21/06/2011 NBC Planning Meeting to resolve on a response to Buckton Fields planapp – Cllr Clarke  
Cllr Clarke referred to his 3-minute representation that comprised some general and 3 fundamental points against the development; ending with a statement that ‘BPC recommends a development of this size be congruent with an overall strategy for this area – this does not seem to be the case, placing an intolerable burden on the infrastructure north of the town’.  
Subsequently, NBC’s Planning Committee resolved to ‘object in principal’ (with reasons) to the development of the site.

**649 Receive a report on the Village Hall:**

Cllr Clarke reported that the hall was continuing to operate successfully with no matters of concern.

**650 Progress content of the Annual Plan (particularly including Responsibilities & Objectives):**

As resolved at the last meeting, Chairman and Clerk have now produced a revised document for acceptance. It was resolved to postpone the matter due to 5 Councillors being absent from this meeting.

**651 Agree any proposed new ‘Welcome to Boughton’ letters:**

There were no letters proposed.

**652 Receive any other matters for report only (if any):**

1. Cllr Judy Shephard reported that some young children (without crash helmets) had been seen riding small motorbikes at speed and very noisily down Butchers Lane. Police are on the case and pursuing it.

**After meeting note:** At 8.45pm, when leaving this meeting, the Chairman and Clerk witnessed it happening again.

2. Cllr Parker reported that a gully outside 16 Church Street was full up and requested the Clerk to report the matter to the Street Doctor.

3. The Chairman thanked the Clerk for all the documents and records he was producing and maintaining so well; all agreed. The Clerk commented that he much appreciated Council’s recognition of this.

**653 Confirm a next meeting date of 12/09/2011:**

It was confirmed for the next meeting to be held on the above date in Boughton Village Hall at 7.30pm.

Cllr Parker gave his apologies for not being able to attend.

**654 Close meeting:**

The meeting was closed at 8.30pm

**THESE MINUTES WERE ACCEPTED BY COUNCIL AT MEETING ON 12/09/2011 (MINUTE \_\_\_\_\_)**

**Chairman/Date:.....**